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 **Club Rules**

**NAME**

1. The name of the Club shall be the "Burton Tennis and Squash Club" (BTSC).

####  OBJECTIVES

1. The object of the Club is to provide facilities for and promote participation of the whole community in the sports of Tennis, Squash and Racket ball.

The Club is a non-profit organisation. All financial surpluses will be used to maintain or improve its premises at Ashby Road, Burton upon Trent, DE15 0LQ.

#### MEMBERSHIP

1. Membership of the Club is open to all. No person shall be denied membership on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. There shall be the following categories of membership:
	1. Full – for adults aged 18 or over;
	2. Bar (free full membership for performing regular bar duties);
	3. Country (full membership for members living 10 miles or more from the Club);
	4. Retired (aged 60 or over and working less than 10 hours per week);
	5. Junior (aged 17 or under);
	6. Student (aged under 25 and in full time education);
	7. Social (may only use bar facilities). This is granted free of charge to a partner, parent, child, dependent or guardian living at the same address of any playing member of the club;
	8. Bonded (members who in the past, have purchased a bond in exchange for Full Membership) this category is currently closed;
	9. The Club may grant free membership or a reduction in membership fees for members who regularly provide service to it on a regular basis, subject to annual review.

#### MANAGEMENT

1. The management of the Club shall be undertaken by a Committee of Officers.
2. The Officers of the Club shall be elected at an Annual General Meeting and will include:
3. Chair;
4. Vice-Chair;
5. Secretary;
6. Treasurer;
7. Membership Secretary;
8. Bar Secretary;
9. Individual Sports Captains;
10. Grounds and Premises Secretary; and
11. Welfare Officer, with responsibility for the Safeguarding of adults and children.
12. The Welfare Officer is responsible for enforcing the Club Safeguarding Policy.
13. Three Officers shall be a sufficient quorum for a General Committee Meeting.
14. Captains for Men’s Tennis and Squash and Ladies' Tennis, Squash and Racket ball shall also be elected at a General Meeting.
15. The Committee shall have the power to co-opt members to serve on Sub-Committees to which may be delegated special duties.
16. The Committee shall have the power to convene an Extraordinary General Meeting at not less than seven days’ notice to the Membership.
17. One Annual General Meeting shall be held during September each year. At this meeting the subscriptions shall be determined for the year commencing the following April.
18. The Committee, on receiving a requisition signed by not less than ten voting members shall convene an Extraordinary General Meeting at not less than fourteen days’ notice to the Membership. Such a meeting shall be held not less than fourteen and not more than twenty-one days from the receipt of the requisition.
19. All members over the age of 18 years will have the right to vote at the Annual General Meeting or at an Extraordinary General Meeting.
20. Fifteen members aged over 18 years shall form a quorum at the Annual General Meeting or at an Extraordinary General Meeting.
21. The Committee will appoint a Club President on an annual basis.

#### SUBSCRIPTIONS

16. The Financial Year shall end on March 31st. Subscriptions shall become due on April 1st for the ensuing year.

 Membership shall continue from year to year unless a written resignation is received by the Membership

 Secretary. If the yearly subscription (see Rule 12) of any member is not paid by June 1st, the Committee reserves

 the right to cancel the membership and card access of that member.

### **NEW MEMBERS**

1. Any person wishing to become a member of the Club shall complete an online Application Form via the Club Website. A hard copy of an application form will be made available to any individual who requests one.
2. The subscription for the first year shall be payable before a new member shall be entitled to use the Club facilities. Applications made during the financial year may be subject to reduction on a pro rata basis.
3. The Club will provide the facility to pay subscriptions on a quarterly or monthly basis by direct debit.
4. The Committee will regularly monitor the payment of subscriptions to ensure that those accessing the Club are entitled to do so by having paid their subscription.
5. The Committee shall have the power to restrict or close Membership when it considers that additional members may prejudice the facilities already being offered to existing members.

### **SUSPENSION/EXPULSION FROM MEMBERSHIP**

 22.The Club may refuse membership with good and sufficient cause. The Club may also suspend

 membership or expel a member in accordance its Disciplinary Policy for Members. A member subject to

 suspension or expulsion will have the right of appeal in accordance with the Disciplinary Policy for Members.

 23. All members are expected to comply with the Club Code of Conduct for Members and the Safeguarding and

 Diversity and Inclusion Policies which are available on the Club website and displayed on the noticeboard in

 the Clubhouse.

### **VISITORS**

 24. Members may introduce and entertain guests at the Club and there shall be kept on the Club

 premises a Visitors' Book which both the member and the guest shall sign. The Member shall be

 responsible for the guest observing Club rules.

1. Playing guests may be introduced by members on payment of theVisitors' Fee applicable at the time asdetermined by the Committee. Such guests should shall sign the Visitors' Book and the fee paid prior to playing.
2. The Committee will regularly monitor the Visitors’ Book and the payment of Visitors’ Fees.
3. The Committee has the power to admit to the Club any player, official or companion of a team visiting the Club for the purpose of playing a match or engaging in any other recreational or appropriate activity relevant to either Club. The Club may sell alcoholic products to such persons provided such sale is restricted to the day on which the match or recreational activity takes place. These provisions also apply to those non-members who have hired the use of Club facilities and to Club Sponsors.
4. Members of the Campaign for Real Ale (CAMRA) may be allowed free social access to the Club on production of a current CAMRA membership card and may purchase alcoholic or other products for consumption on the premises. Any such individuals should sign the Visitors’ Book, be regarded as temporary social members whilst on the Club premises and observe the Club Rules.

### **PLAYING TENNIS, SQUASH AND RACKETBALL**

 29.(a) **All** members wishing to play should book a court using the online mycourts system and pay the relevant

 fees.

 (b) Each court booking should be completed clearly with names of all members using the court.

(c) A court which has been booked but is still unoccupied ten minutes after the beginning of

 the relevant period shall be deemed to be vacant and may be used by other members.

(d) Any member unable to fulfil a booking should make every reasonable effort to cancel the

 booking so that the court may be made available to other members.

 30. Clothing may be of any colour. Footwear of a suitable type must be worn on the courts. Black

 soled shoes and those worn out of doors are prohibited on the Squash Courts.

 31. The Committee may prohibit play when the condition of the courts warrants such action. Any such decision

 will be communicated to members via email by the Chair or by a member of the Committee delegated with

 their authority to do so.

 32. Periods of play, court booking and cancellation procedures, and court fees shall be reviewed by the

 Committee from time to time and redetermined accordingly.

 33. The playing of games other than tennis, squash and racket ball on the courts is prohibited unless under the

 supervision of a coach affiliated to the Club or sanctioned by the Committee accordingly. Table tennis may

 also be played on Squash Court 3.

 34. Junior members playing squash must wear suitable eye protection when on court. Parents, carers and

 coaches are responsible for ensuring this.

 35. **All** members have a responsibilityto bring any concerns about any damaged or malfunctioning facilities or

 equipment immediately tothe attention of the Committee. The Committee will review any entries in the

 Accident Book as a standing agenda item for its meetings.

**SMOKING**

 36. All internal areas of the Club are designated as no-smoking zones. ***Smoking is permitted on the external***

 ***patio area but smokers are expected to show due consideration to others.***

**HOURS OF OPENING**

 37. The Club shall be opened and closed at such hours as may from time to time be determined by

 the Committee and communicated via email to members and displayed in the Clubhouse.

### **PERMITTED HOURS**

 38. Permitted hours for the supply of intoxicants shall be determined by the Committee in

 accordance with the provisions of the Licensing Act 2003 communicated via email to members and displayed

 in the Clubhouse.

 The present permitted hours are:

1. Mondays to Saturday inclusive (excluding Christmas Day)
2. Sunday

### **BAR MANAGEMENT**

 39. The management of the of the Club Bar, including the purchases for the Club and the supply by the

 Club of intoxicants shall be the responsibility of the Bar Secretary.

 40. Junior members and any other individual under the age of 18 are not permitted behind the Club Bar and

 serving area under any circumstances and accompaniment by an adult or coach does not override this

 stipulation.

41. It is the responsibility of parents and carers to ensure that junior members are provided with the necessary

 refreshments as appropriate to the activity in which they are participating.

### **PECUNIARY BENEFITS**

 42. No member or group of members of the Club shall:

 (a) Receive at the expense of the Club any commission, percentage or similar payment, on or with reference to

 the purchase of intoxicants by the Club;

 (b)Directly or indirectly derive any pecuniary benefit from the supply of intoxicants by or on behalf of the Club

 to members or visitors apart from any benefit accruing to the Club as a wholeapart also from any benefit

 which a person derives indirectly by reason of the supply, giving use of thus contributing to a general gain

 from the business or activities of the Club;

 (c) Directly or indirectly derive any financial remuneration from any activity whatsoever carried out on Club

 premises without the prior consent of the Committee.

**TRUSTEES**

 43. The Committee shall have the power to appoint not less than three persons to act as Trustees for the

 purpose of any moneys, securities or property belonging to the Club. Such Trustees shall act at the sole

 direction of the Committee in all matters relating to the disposition of the moneys, securities or

 property so held.

 44. The Committee shall inform members of the names of the Trustees at the AGM.

**INDEMNITY FOR COMMITTEE MEMBERS AND TRUSTEES**

 45***.*** Every Trustee and every member of the Committee, employee or agent of the Club shall be

indemnified by the Club out of the assets of the Club for all claims of whatsoever nature made against them either jointly or individually in association with the management of the affairs of the Club. The Committee shall be empowered to pay from the funds of the Club all costs, losses, and expenses which any such Trustee, member of the General Committee, employee or agent of the Club may incur or for which they may become liable by reason of any contract entered into or act by them in good faith in accordance with the instructions of the Committee or an Extraordinary or Annual General Meeting of the Club or otherwise in discharge of their proper duties. The Committee, acting on behalf of the Club, may give any member of the Committee, Club employee or agent of the Club who has incurred or may be about to incur any liability at the request of the Club such security by way of an indemnity as it deems appropriate.

 46. The Committee will ensure that the Club takes out adequate public liability insurance on an annual basis via

 the Lawn Tennis Association (LTA).

### **BORROWING POWERS**

 47. If at any time the Club, at an Annual General Meeting or Extraordinary General Meeting, shall pass a

 resolution authorising the Committee to borrow money, the Committee shall thereupon be

 empowered to borrow for the purposes of the Club such amount of money either at one time or from

 time to time and at such a rate of interest and such form and manner and upon such security as shall

 be specified in such a resolution or not; all persons becoming members of the Club after the passing

 of such a resolution shall be deemed to have assented to the same as if they had voted in favour of

 such a resolution.

### **DISSOLUTION OF THE CLUB**

 48. In the event of the dissolution of the Club, any assets remaining after the satisfaction of all debts and

 liabilities shall not be paid to or distributed among the members of the Club, but shall at, the discretion

 of the Committee, be given to or transferred to one, all or a combination of the following approved

 sporting or charitable bodies:

1. A registered charitable organisation(s);
2. Another Club which is a registered Community Amateur Sports Club (CASC); or
3. The LTA or Squash England for use by them for related community sports.

### **AMENDMENT OF RULES**

49. The Committee reserves the right to make amendments to the Club Rules from time to time as it deems

 necessary in the best interests of the Club and its membership.

50. The Committee may also decide to make amendments to the Club Rules in the light of a significant event or

 incident at the Club, a change in the rules of the LTA, Squash England and in any legislation.

### **NOTIFICATION OF RULE CHANGES**

51. The Committee will communicate any amendments to the Club Rules either via email, at the AGM or at an EGM

 as appropriate.

The Committee of Burton Tennis and Squash Club

1st September 2022