



BURTON

Tennis & Squash Club

Safeguarding Newsletter 1 - January 2022

Dear Members

Safeguarding Audit for Registered Venues (LTA)

As part of the LTA's ongoing processes for promoting the highest possible standards in Safeguarding, the Club was visited on Monday 13th September by the LTA Regional Safeguarding Officer. The Officer conducted a very rigorous audit of the Club's safeguarding policies and processes against the LTA template and I am pleased to be able to inform you that the Club very successfully came through the audit.

Next Steps

There are always things we can improve further and one of the suggestions made during the audit was that I circulate a Safeguarding Newsletter on a quarterly basis and so I would like to welcome you to the first edition. The purpose is simply to keep you updated on safeguarding developments in safeguarding policy and practice at the Club. I really hope you find it informative, but I would really welcome any further ideas or suggestions from you either about future items that might be included or about any aspect of safeguarding at the Club.

Please contact me by email at safeguarding@btsc.co.uk with your suggestions or call me on 07961959150.

Martin Cain
Club Welfare Officer

Club Policies and Codes of Conduct

The officiating bodies for all sports require their registered venues to have a number of safeguarding-related policies and Codes of Conduct in place. These are reviewed every two years by the Club, as well as during the audit process on 13th September, and were found to be compliant with the requirements of the LTA. All of these documents are listed below, displayed on the Safeguarding Noticeboard in the Clubhouse and can also be found on the [Club website](#) under the headings Policies and Codes of Conduct at the bottom of the home page.

Policies

BTSC Safeguarding Policy

BTSC Diversity and Inclusion Policy

BTSC Volunteers Policy

BTSC Use of Changing Rooms and Showering Facilities

Codes of Conduct

BTSC Code of Conduct for Members

BTSC Code of Conduct for Parents

BTSC Code of Conduct for Juniors

BTSC Code of Conduct for Volunteers and Employed Staff

Reporting a Safeguarding Concern

Anyone with a concern can contact me by email using the contact details provided above. Heather Green is the Deputy Club Welfare Officer and can be contacted on 07851034666 if I am unavailable.

There are two documents, which can also be found in the BTSC Safeguarding Policy, displayed separately on the Safeguarding Noticeboard in the Clubhouse which anyone considering reporting a concern may find it helpful to refer to before they do so. These are:

1. Reporting a Safeguarding Concern within the Tennis Environment (Page 2 of the Policy); and
2. Appendix C: Reporting a Safeguarding Concern outside the Tennis Environment (Page 12 of the Policy).

Juniors

1. Supervision of Juniors Under 13 Years of Age

The Club greatly appreciates the supervision that parents and carers provide for their children when they are participating in coaching and/or using the Club facilities. I would like to take the opportunity to remind them that it is

both a requirement of the LTA and therefore also a Club Rule that **no junior under the age of 13 should be left unsupervised by their parent or carer, unless they are participating in an activity led by one of the coaches**; this also applies to the Clubhouse bar and social areas.

Parents and carers are also reminded that all children under the age of 16 should be supervised appropriately at all times when they are in the Clubhouse.

2. Membership

It is also both a requirement of the LTA and, again, a Club Rule that **all juniors who participate in any of the Club coaching programmes should be junior members of the Club**. The Club has recently reviewed its junior membership list to check it against the list of those currently attending coaching to help ensure that it is compliant with the requirements of the LTA. Any parent or carer who requires any further clarification about the membership status of their child should raise this with Dick Lathbury, the Club Membership Secretary, who can be contacted on 07739548648 or by email at richard.lathbury@burtontsc.co.uk.

3. Associate Junior Committee Member

It is important that the Committee has a mechanism for gathering the views and ideas of its junior members on a regular basis and, to this end, it will be looking to appoint an Associate Junior Committee Member. They will be given the opportunity to gather the views of their peers about the provision for them at the Club which will then be passed onto the Committee for it to consider accordingly.

LTA Safeguarding Survey

As part of the follow-up to the safeguarding audit process, the LTA asks venues to gather the views of members about the effectiveness of safeguarding measures in place at the Club. They have provided a link to a survey which I would be very grateful if you would kindly complete.

The LTA is administering this survey and will be collating the results. An anonymised summary of the results of the survey will be shared with the Club.

The survey will be open for three weeks from the date you received this Newsletter and will take around 5 minutes to complete. To access the survey, please use the following link:

<https://forms.office.com/r/JKAxQhMJcz>

Once the Club receives the results of the survey, the Committee will analyse them accordingly. Any further feedback and subsequent action points stemming from this will be shared with you in the next newsletter or, of course, before that if it necessary.